

Box Tree Cottage

Box Tree Cottage, a large stone-built residence in Bradford, specialises in working with ex-offenders who have complex needs or who are hard to place locally or nationally.

Accommodation is available for 17 men aged eighteen plus. There are 17 single bedrooms, many of which are en-suite. All food is provided. Meals are prepared by staff although residents are encouraged to help.

Local Community

Situated about three miles from the city centre, Bradford offers a wide variety of leisure activities. These include a cinema, skating rink, theatre, and discos. There is also a sports centre, football, rugby and cricket. There is a regular bus service into the city and rail and coach stations in the city centre with excellent national connections.

Staff

At Box Tree Cottage staff provide cover twenty-four hours per day. They are committed to offering support for the full range of people's needs within an atmosphere that provides support and security. Training is a priority amongst all staff at Box Tree Cottage. A floating support service is available, offering support to residents in their own home after their stay at the project.

Personal Support Plans

Each resident is allocated a Key Worker and during the initial four week assessment period, individual Support Plans will be worked out. This Support plan is reviewed regularly so staff can help residents plan their move on to independent living. We encourage residents to stay with us for between 3-12 months, depending on their needs.

Opportunities

We aim to assist each person to live a fulfilling life that is crime free and offer new opportunities to meet each individuals need. Residents are encouraged to take advantage of the many opportunities available whilst they are with us. Local probation courses and college courses are available and a programme of domestic and social skills is run in house. Courses run by the local Probation Service also provide a good opportunity to learn new skills. In some cases qualifications can be achieved.

Conduct

Rules are kept to a minimum, but some are necessary:

- Behaviour to one another and guests is expected to be respectful and non-discriminatory.
- Alcohol and drugs are not allowed inside the house. Prescribed medication is held and distributed by staff.
- Residents are expected to be active in seeking employment or training wherever possible.
- Residents are required to keep their rooms clean and communal areas tidy.
- Residents are expected to take part in their care plan, working towards improved quality of life in preparation for independent living.

Length of Stay

Not all residents have the same needs so there is no fixed length of stay. Each referrer will identify sources of funding, some of which may be time-limited. In all instances the aim is to help individuals towards crime-free independence. We recommend a minimum of 3 months and a maximum of 12 months stay.

Conditions of Residency

Before we can assess an application, prospective residents are asked to sign a Data Processing Consent form. To allow for the project to run satisfactorily, new residents are required to sign up to the house rules which also includes a section on responsibilities. All residents will need to sign a Resident's Licence Agreement. Residents will be given a handbook which includes important information about living at a Langley House Trust project.

Referrals

Referrals in the first instance should be made to Box Tree Cottage. The level of risk to the public, staff and residents will be the principle determining selection. Those from prison considering coming may be asked to spend home leave with us by arrangement through a Probation Officer subject to approval from the prison.

Equal Opportunities and Confidentiality

Box Tree Cottage is committed to achieving equal opportunities for all. Religion, race, nationality, disability, age and sexual orientation will not be part of the selection criteria. We will challenge any discriminatory attitude within the house.

The staff provide each resident with a confidentiality policy through which they seek to safeguard and keep secure all confidential information received regarding an individual. Box Tree operates an open access policy and encourages residents to contribute to their own file.

For Further Information

We do hope that you find the contents of this leaflet helpful. Please do not hesitate to contact a member of the Staff Team at the Box Tree Cottage if you require further information or wish to make a referral.

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